



**CITY OF ALBUQUERQUE,
OLD TOWN PORTAL MARKET ADVISORY BOARD
Meeting Agenda
Wednesday, June 18, 2025 from 4:00 to 5:00 P.M.
Albuquerque Museum Conference Room**

Marylin Moquino.....Sitting - Vendor Representative
Dee TownsendVendor Representative
Marie Coleman Property Owner Representative
Vacant Merchant Representative
Dana Sherrill Sitting - At-Large Representative
Steven PettingillCity Representative

- **Establish Quorum** (5 minutes allocated 4 - 4:05 p.m.)
 - Meeting called to order:
- **Approve Agenda** (5 minutes allocated 4:05 - 4:10 p.m.)
- **Approve April 16, 2025 Minutes** (5 minutes allocated 4:10 - 4:15 p.m.)
- **Community Event Staff Report:** (10 minutes allocated 4:15 - 4:25 p.m.)
 - Presentation from the Director of Arts & Culture, Dr. Shelle Sanchez
 - Vendor Participation Report
 - For the month April, an average of eight vendors participated in the program daily.
 - Advisory Board Vacancy Update –Vendor Rep Marilyn’s term ended June 1 and At-Large representative Danna.
 - Old Town Portal Applications closed, April 15, 2025
 - We have 26 Craft units, a 16% decrease in vendor participation.
 - Reminder of Board Meeting dates 6/18/25, 8/20/25, 10/15/25, 12/17/25
- **Old Business:** (15 minutes allocated 4:25 - 4:40 p.m.)
 - Advisory Board involvement in Vendor Representative nomination
 - Doctors’ notes
 - Complaint forms
- **New Business:** (10 minutes allocated 4:40 - 4:50 p.m.)
 - Being good neighbors and boundaries
 - Discussion on parking/loading zone
 - Reassignment issues
 - Adding a discussion on nominations and future vacancies
 - Discuss items for next Agenda
- **Public Comments** (5 minutes allocated 4:50- 4:55 p.m.)
- **Final notes from Board/ meeting dismissed** (4:55 - 5 p.m.)
 - Meeting Adjourned: